

MEETING ROOM & BOARD ROOM INFORMATION

Meeting Room

- Half day charge (up to 4 hours) - \$85.00 plus tax
- Full day charge (over 4 hours) - \$170.00 plus tax

Available Seating Designs

- Classroom – seats up to 24 persons
- Theatre – seats up to 40 persons
- U-Shape – seats up to 24 persons

Board Room

- Half day charge (up to 4 hours) - \$60.00 plus tax
- Full day charge (over 4 hours) - \$125.00 plus tax

Additional Services Available

- Coffee & Hot Tea - \$3.00 per person
- Coffee, Hot Tea, & Soft Drinks - \$4.00 per person
- Breakfast Bar - \$5.00 per person
- Danishes & Bagels - \$3.00 per person
- Cookies - \$3.00 per person
- Danishes & Bagels including Coffee & Hot Tea - \$4.00 per person
- Box Lunch: Consists of a sandwich, side dish, dessert and drink - \$10.00 per person
- Vegetable Platter: Small (up to 12) - \$43.00; Medium (up to 20) - \$49.00
Large (up to 30) - \$56.00
- Meat Platter with Roast Beef, Ham, and Turkey: Small (up to 12) - \$52.00;
Medium (up to 20) - \$65.00; Large (up to 30) - \$79.00
- Party Submarine Sandwich (up to 10) - \$35.00
- Fruit Platter OR Cheese Platter: Small (up to 12) - \$50.00; Medium (up to 20) - \$60.00;
Large (up to 30) - \$70.00

****Prices do not include tax**

Guests have the option to bring their own catering or request a specific restaurant. Salad Platters are also available upon request. Please contact our Sales Office for further options.

Audio/Visual Equipment – Available at no charge

- Television, VCR, DVD Player, Overhead Projector & Screen, Whiteboard

** LCD Projectors available for rent through a local company. Charges vary depending on rental.

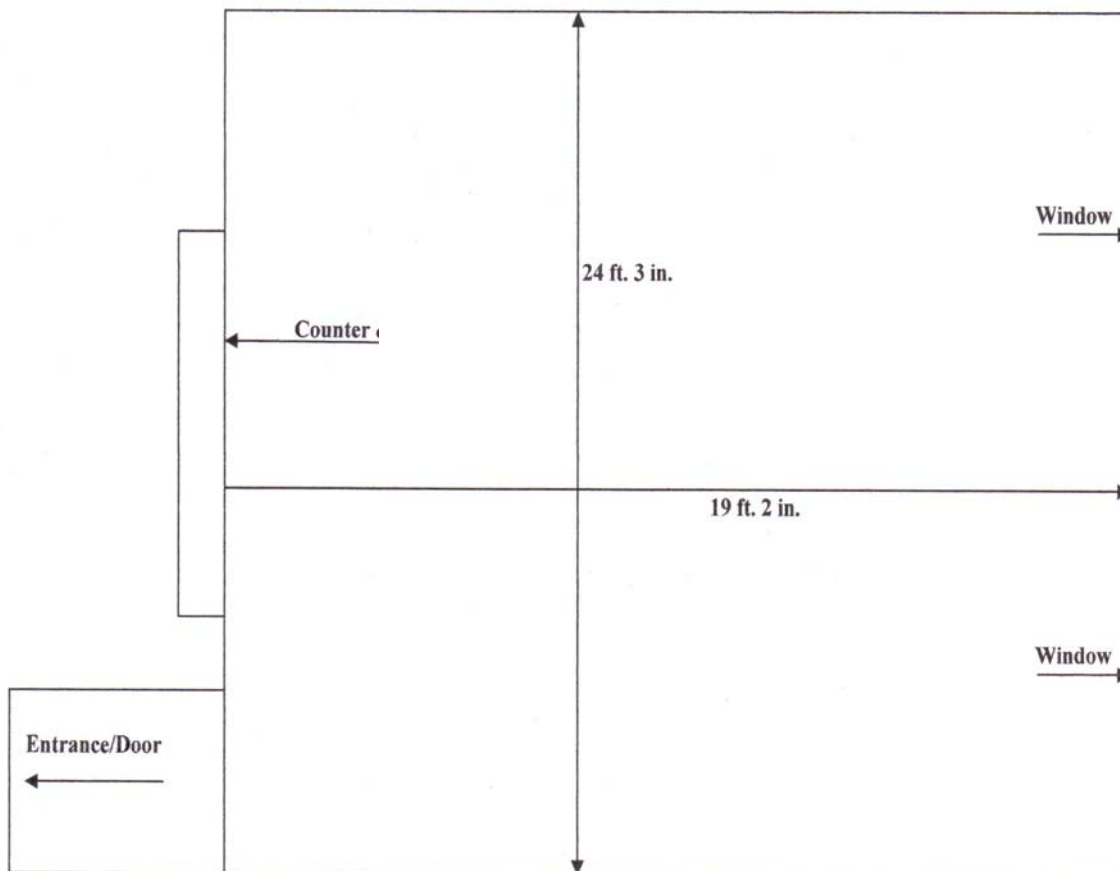
MEETING ROOM

Dimensions Square Feet
19.2 X 24.3 509

Theatre Seating
40 people

Classroom Seating
24 people

U-Shape Seating
24 people



BOARD ROOM

Dimensions
11.1 X 24.9

Square Feet
259

Conference Seating
10 people

